

# Cam City WI

*Inspiring Women*

*Treasurer's Report 2019*

# Receipts

**Subscriptions**  
**£791.98**

## Subscriptions

2019 full/dual  
members = 40

**Tea/Raffle**  
**£549.50**

**Visitor  
Fees**  
**£185.00**

**Activities  
&  
Events**  
**£197.50**

**WI  
Fundraising**  
**£473.25**

### Tea/Raffle

All tea/raffle receipts  
from April are  
donated to CRC

### Visitor Fees

£5 visitor fee

### Activities & Events

Receipts from  
astronomy evening  
and calligraphy.

### WI Fundraising

Craft sale  
Mill Rd winter fair

# Payments

## Meeting Expenses

£1946.07

### Meeting Expenses

Premises £1209.00  
Speakers £737.07

## Committee members Expenses

£1213.65

### Committee members expenses

Materials £1083.65  
Silent Disco £130.00

## WI costs

£76.00

### WI costs

Insurance £24.00  
Publications £12.00  
Pooling of fares/expenses £40.00

## Donations

£520.00

### Donations

Cambridge Rape Crisis £520.00 (2018)

## Other payments

£391.50

### Other payments

Bursary's £370.00  
Refund £21.50

# Cash Flow Statement 2019

				Up to date bank balance including uncleared items						£4,124.03		
				Waiting to be paid into bank						£0.00		
<b>Year to date receipts and payments</b>												
<b>RECEIPTS</b>												
	1	2	4	7	8	9	10	11	12			
	Receipts at meetings	Subscriptions WI share	Gift Aid	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income	Total Receipts (excluding funds received as agent)	Receipts paid in to bank but not cleared	
<b>TOTAL</b>	549.50	791.98	-	-	197.50	473.25	-	-	-	<b>2,012.23</b>	-	
<b>PAYMENTS</b>												
	1	2	4	7	8	9	10	11	12			
	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Pooling of fares / expenses paid to federation	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Total Payments (excluding funds paid as agent)	Cheques written but not cleared	
<b>TOTAL</b>	1,946.07	1,213.65	40.00	12.00	-	-	24.00	520.00	391.50	<b>4,147.22</b>	-	
<b>TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent)</b>										<b>- 2,134.99</b>		

WI name   
 Charity number (if registered)   
 Federation



FINANCIAL STATEMENT  
 For the period from  to

Section A Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	549.50		Meeting expenses	1,946.07	
Subscriptions (WI share)	791.98		Committee Members' expenses	1,213.65	
Gift Aid	-	-	Pooling of fares / expenses	40.00	
Publications	-	-	Publications	12.00	-
Activities & events	197.50		Activities & events	-	-
WI fundraising	473.25		WI fundraising	-	
Interest received			Insurance	24.00	-
Paid into current account	-	-			
Paid into deposit account	-	-			
Grants and donations	-		Donations made	520.00	-
Other income	-	-	Other payments	391.50	
WI-owned hall - total receipts			WI-owned hall - total payments		-
<b>Total Receipts</b>	<b>2,012.23</b>		<b>Total Payments</b>	<b>4,147.22</b>	

A3 Restricted funds included in total receipts	770.42		A4 Restricted funds included in total payments	838.50	
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Total Receipts less Total Payments (Surplus/Deficit for the year)

A5 Total cash funds brought forward from last year (equals last year's total at B1)

A6 Total cash funds carried forward at this year end

A7 Total restricted funds at year end included in total cash funds above

The main purposes of the Women's Institute organisation are:  
 (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;  
 (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;  
 (c) to advance health for the public benefit; and  
 (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Section B Statement of assets and liabilities at the year end

B1 Cash funds	Total £	Last year £
B1.1 Final bank balance as per Account Book, including uncleared items	4,124.03	6,309.00
B1.2 Reconciliation of final bank balance from Account Book to bank statement		
Bank statement total at year end		
Plus amounts paid in to bank but not cleared		
Less cheques written but not cleared		
Less any cheques still uncleared from last year		
Total (should equal balance at B1.1)		
B1.3 Savings / deposit account balance		
B1.4 Petty cash in hand		
B1.5 Less any funds held as agent for federation/NPFI, i.e. subscriptions received but not yet paid over enter as a negative amount		
<b>Total cash funds</b>	<b>4,124.03</b>	<b>6,309.00</b>

B2 Investments (if any)

B3 Other monetary assets (e.g. any money owed to the WI)

B4 Other assets held by the WI e.g. WI owned hall, other equipment	Value (optional)*	Original cost (optional)*

\* cost / value should only be completed if meaningful information is available

B5 Liabilities	Date due (optional)*	Amount due (optional)*
Payments due immediately but not paid, or due at a future date, e.g. loans		

\* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature	Name	Date of approval
		President
		Treasurer

Independent financial examiner's initials:

WI name

# Financial Statement

## 2019

## Notes to the Accounts

- Expenses of 907.61 & Receipts of £163.00 have been carried over from 2018
- Tea/Raffle receipts for April/May £101 are donated to CRC in 2020

## Recommendations

- Income in 2019 is not sufficient to sustain the current level of expenses and reserves have been used to cover the shortfall. Increasing membership numbers, fundraising and/or reducing costs should be considered in 2020.

